**EAST KEAL PARISH COUNCIL – NOTICE OF MEETING**

Agenda for East Keal Parish Council Meeting to be held at The Keals Village Hall, West Keal on Thursday 11th September 2025 at 7pm

Ten minutes are allocated prior to the business below for members of the public to ask brief questions or make short verbal statements to the Council.

Following this the public are welcome to send any further questions or comments in writing or via email to the council and a response will be made in due course.

1. Apologies for Absence
2. Declaration of Interest (if any)
3. Approving & signing of the minutes of the council meeting held on 10th July 2025
4. Co-option of a new councillor
5. Reports from representatives on outside bodies:-
   1. County Councillor
   2. District Councillor
6. Update from Delegated Groups
   1. Update from HR Committee
   2. Update by the Highways Working Group

1. Training

CILCA – Clerk update

GDPR – Assertion 10

1. Change of Banks

Update from Clerk

1. Handyman/contractor of gardening

Update from Clerk and discussion

1. Four year plan
2. Risk Register

Chair to forward Risk Register for approval

1. Footpaths
   * 1. Asset survey required – LCC
     2. Check on Footpath map – Cllrs Mahoney & Pearson
2. Planning
   1. 02934/25/FULS/086/01190/24Erection of a holiday let with the demolition of existing potting shed.

The Laurels Main Road East Keal – *deadline 10th September*

* 1. 02889/25/FUL Extension to existing outbuilding to form a carport and erection of a storage building, within the curtilage of a Listed Building - Brick Cottage Fen Lane East Keal – *deadline 1st September*
  2. 02175/25/FUL First floor extension and alterations to existing detached garage - Brayford House Fen Lane East Keal – *approved 8th August*

1. Possible land swap
2. Financial Update:
   1. An update on payments made since the previous meeting
   2. Bank Reconciliation Statement and Financial Report as at 31/08/2025
3. Policy Review

i) Welcome Booklet

ii) Model Publication Scheme (to replace old Freedom of Information Act policy and Data Flow)

1. Matters arising for next meeting.