**Minutes of East Keal Council Meeting - 11th September 2025**

 **Held at Keals Village Hall at 7.30pm**

**Present**Cllr Mahoney (Chair), Cllr Cooper, Cllr Wrisdale & 5 members of the public plus Pauline Murray (Parish Clerk) and County Cllr Roberts.

**Public Forum**

 It was reported that the bottom of School Lane is very messy – the hedges are not kept back off the road. The passing place has a nice brick wall but planning permission there was for a hedge.The Councillors are to look to see what’s appropriate. Behind the shop on Church Lane refuse bins are being left at the side of the road rather than being kept on the property itself.

**0033. Apologies for Absence –** Cllr Pearson (medical appointment)

**0034. Declaration of Interest –** 0046.a) Cllr Wrisdale

**0035. The minutes of a meeting held on 10th July 2025** were approved and signed by the Chair

**0036. Co-option of new councillor –** no applications

**0037. Reports from representatives on outside bodies:**

* 1. **County Councillor –** Councillor Roberts mentioned that the preferred option from the County Council for the Local Government reorganisation was for the area to be split equally into two. He mentioned the extra £4m that was spent on the Lincoln Hykeham relief road due to the bats nesting there. Completion is targeted for late 2028 but the costs have risen by £90m due to the delays.
	2. **District Councillor –** not in attendance.

**0038. Highways Update**

 **a. Update from HR Committee –** it was mentioned that the increase of 3.2% has been agreed for the

Clerk’s wage with effect from 1st April 2025 – this back pay will be calculated on the August-Oct 2025

 pay quarter.

* 1. **Update by the Highways Working Group** – Cllr Pearson was thanked by Cllr Cooper for his work on

updating the highways programme.

**0039. Training**

 CILCA**–** the Clerk has had another session of training at Dunholme with LALC

GDPR **–** Assertion 10 is the new addition to the AGAR which the Chair signs off at the year endand a lot of

 this is regarding emails that are kept too long and the safety of minutes. The Clerk is to ascertain

 whether she should keep the signed minutes or the Chair. Whichever they need to be kept in a

 waterproof and fireproof cabinet. Clerk to put this on next agenda after doing some research.

**0040. Change of Banks –** the Clerk reported that this change is going well and had brought a banking document

 to the meeting which needed signing and scanning back to Unity Trust. That should be the last step.

**0042. Handyman/contractor for gardening**

 There were two candidates to assess – the Councillors agreed to chose the less expensive one who was also

 known for doing work elsewhere in the area. The work list included roses/war memorial/painting of 3

 benches etc also cutting grass around the benches and verges. The Councillors resolved to ask Alan Samuel

 to do some of this work on a one-off contractual basis.

**0043. Four Year Plan**

Rather than a four year plan (which isn’t necessary) the Chair had developed a Parish Action Plan which she

 had circulated before the meeting. The Councillors discuss this and amended it in one or two places before

 they resolved to accept the amended version.

**0044. Risk Register**

The Chair had developed a Risk Register which she had circulated before the meeting. The Councillors

 resolved to accept this Risk Register. Members of the public mentioned about signs going up when volunteers

 are carrying out works and also compiling of a Volunteer Register. It was mentioned that the tree near the

 bus stop needs inspecting – Clerk to put on Fix My Street. Also that the Parish laptop should be backed up.

**0045. Footpaths**

 **i) Asset survey required – LCC**

A lady from the Footpaths team at LCC had sent out a request for help with regard to documenting the state

 of the footpath furniture (styles/signs etc). A resident at the meeting kindly offered to assist with this.

 ii) **Check on Footpath map –** this has been done.

**0046. Planning**

 **a)** 02934/25/FUL/086/01190/24Erection of a holiday let with the demolition of existing potting shed.

 The Laurels Main Road East Keal – no objection

 b) 02889/25/FUL Extension to existing outbuilding to form a carport and erection of a storage building, within

 the curtilage of a Listed Building - Brick Cottage Fen Lane East Keal – **no objection**

 **c)** 02175/25/FUL First floor extension and alterations to existing detached garage - Brayford House Fen Lane

 East Keal – *approved 8th August* - **noted**

 **0047. Financial Update:-**

 **a)** The Clerk had prepared a sheet of payments between 1st July to 31st August as below:-

|  |  |
| --- | --- |
| **EAST KEAL PARISH COUNCIL - Payment Sheet** |  |
| 1st July to 31st August 2025 |  |  |  |
|  |  |  |  | £ |  |
| 14/07/2025 |  | HMRC income tax |  | £123.60 |  |
| 14/07/2025 |  | Clerks salary May - July |  | £591.18 |  |
| 18/07/2025 |  | Bank fees |  | £4.25 |  |
| 08/08/2025 |  | LALC subs |  | £162.20 |  |
| 08/08/2025 |  | LALC training |  | £15.00 |  |
| 08/08/2025 |  | LALC - CILCA |  | £68.75 |  |
| 12/08/2025 |  | ICO |  | £47.00 |  |
| 18/08/2025 |  | Bank fees |  | £4.25 |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  | **£1,016.23** |  |

  **b)** The bank reconciliation and financial report had been circulated before the meeting as at

 31st August 2025 showed a balance of £6,864 Lloyds and approx £2,115 in Santander total of £8,979.

**0048. Policy Review**

**i)** Welcome booklet– this item to be deferred to the next meeting.

 **ii)** Model Publication Scheme – it was resolved to accept this and Clerk to put on the website.

**0049. Land Swap**

This item was deferred to the next meeting so Cllr Pearson can discuss.

**0050. Any other Matters for next Agenda**

Welcome booklet

Land Swap

Defibrillators

 **Meeting closed at 8.27pm**

 **Date of next meeting Thursday, 6th November 2025**